

BHAVNAGAR UNIVERSITY

BHAVNAGAR

(NACC Accreditation Grade “B”)

CREDIT AND SEMESTER SYSTEM

SYLLABUS

M.S.W. (English Medium)

(In Force From Academic Year: 2010-2011)

तमसो मा ज्योतिर्गमय



M.S.W.
Credit & Semester System Syllabus

NAME OF THE SUBJECT: SOCIAL WORK

SEMESTER: 1st

SR. NO.	PAPER NO	NAME OF THE PAPER	TOTAL MARKS EXT + INT = TOTAL	PASSING STANDARD EXT + INT* = TOTAL	EXAM. HOURS	TOTAL TEACHING HOURS	CREDITS
1	101	Social Science - 1	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 04 Hours = 60	04
2	102	Social Science - 2	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 04 Hours = 60	04
3	103	Ideologies of Social work	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 04 Hours = 60	04
4	104	Social Case work and Social Group Work	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 04 Hours = 60	04
5	105	Community Organization and Social Action	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 04 Hours = 60	04
6	106	Fieldwork (2 days in a week, per day 5 hour)	70 + 30 = 100	28 + 12 = 40	-	15 Weeks x 10 Hours = 150	10

No.		Marks	Time
1	Written Test	20	2:30 Hours
2	Assignment, Group discussion, Role play, Presentation, Review, Projects etc.	10	
	Total	30	



M.S.W.
Credit & Semester System Syllabus

NAME OF THE SUBJECT: SOCIAL WORK

SEMESTER: 2nd

SR. NO.	PAPER NO	NAME OF THE PAPER	TOTAL MARKS EXT + INT = TOTAL	PASSING STANDARD EXT + INT* = TOTAL	EXAM. HOURS	TOTAL TEACHING HOURS	CREDITS
1	201	Social work Research	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 04 Hours = 60	04
2	202	Management of Development and Welfare Services	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 04 Hours = 60	04
3	203	Integrated Method	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 04 Hours = 60	04
4	204	Rural Development	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 04 Hours = 60	04
5	205	Social Policy, Planning and Development	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 04 Hours = 60	04
6	206	Fieldwork (2 days in a week, per day 5 hour)	70 + 30 = 100	28 + 12 = 40	-	15 Weeks x 10 Hours = 150	10
7	207	Rural camp (10 days in a semester per day 6 hour)	35 + 15 = 50	14 + 6 = 20	-	-	02

No.		Marks	Time
1	Written Test	20	2:30 Hours
2	Assignment, Group discussion, Role play, Presentation, Review, Projects etc.	10	
	Total	30	



M.S.W.

Credit & Semester System Syllabus

NAME OF THE SUBJECT: SOCIAL WORK

SEMESTER: 3rd

SR. NO.	PAPER NO	NAME OF THE PAPER	TOTAL MARKS EXT + INT = TOTAL	PASSING STANDARD EXT + INT* = TOTAL	EXAM. HOURS	TOTAL TEACHING HOURS	CREDITS
1	301	Environment and Disaster Management	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 03 Hours = 45	03
2	302	Population and Health	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 03 Hours = 45	03
3	303	Family, Woman and Child Welfare	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 03 Hours = 45	03
4	304	Schedule Tribe and Schedule Caste Welfare	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 03 Hours = 45	03
5	305	Criminology and Communication	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 03 Hours = 45	03
6	306	Fieldwork (30 days in a semester, per day 6 hour)	70 + 30 = 100	28 + 12 = 40	-	15 Weeks x 12 Hours = 180	12

No.		Marks	Time
1	Written Test	20	2:30 Hours
2	Assignment, Group discussion, Role play, Presentation, Review, Projects etc.	10	
	Total	30	



M.S.W.
Credit & Semester System Syllabus

NAME OF THE SUBJECT: SOCIAL WORK

SEMESTER: 4th

SR. NO.	PAPER NO	NAME OF THE PAPER	TOTAL MARKS EXT + INT = TOTAL	PASSING STANDARD EXT + INT* = TOTAL	EXAM. HOURS	TOTAL TEACHING HOURS	CREDITS
1	401	Human Resources Management	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 03 Hours = 45	03
2	402	Industrial Relations, Labour Welfare and Labour Laws	70 + 30 = 100	28 + 12 = 40	3 hour	15 Weeks x 03 Hours = 45	03
3	403	Fieldwork (20 days in a semester, per day 6 hour)	70 + 30 = 100	28 + 12 = 40	-	15 Weeks x 08 Hours = 120	08
4	404	Placement (30 days in a semester, per day 6 hour)	70 + 30 = 100	28 + 12 = 40	-	15 Weeks x 06 Hours = 90	06
5	405	Dissertation	70 + 30 = 100	28 + 12 = 40	-	15 Weeks x 03 Hours = 45	03
6	406	Educational Tour (10 days in a semester, per day 6 hour)	35 + 15 = 50	14 + 6 = 20	-	-	02

No.		Marks	Time
1	Written Test	20	2:30 Hours
2	Assignment, Group discussion, Role play, Presentation, Review, Projects etc.	10	
	Total	30	



M.S.W.
SEMESTER – I

Paper No. : 101: Social Science - 1

Marks: **100 Marks** **Credits: 04**
 Marks: Semester End Examination: 70 Marks
 Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Sociology			
Unit-1	1.1 Relation between Sociology and Social work and its importance. 1.2 Meaning and concept of Society. 1.3 Meaning and concept of sociology. 1.4 Characteristics of sociology. 1.5 Meaning and characteristics of social stratification, social control and social dissociation	12	6 + 14
Unit-2	2.1 Meaning and concept of culture. 2.2 Characteristics of culture. 2.3 Meaning and concept of folk ways, values, norms, beliefs and Tradition. 2.4 Meaning and concept of social institution. 2.5 Characteristics of social institution.	12	6 + 14
Unit-3	3.1 Meaning and functions of Religion Institution. 3.2 Meaning and functions of Education Institution. 3.3 Meaning and functions of Caste Institution. 3.4 Meaning and functions of Family Institution. 3.5 Meaning and functions of Marriage Institution.	12	6 + 14
Human Development			
Unit-4	4.1 Relation between psychology and social work and its importance. 4.2 Meaning and concept of psychology. 4.3 Meaning and concept of personality. 4.4 Types of personality (1) Introvert (2) Extrovert. 4.5 Factors affecting personality.	12	6 + 14
Unit-5	5.1 Meaning and characteristics of Human Development. 5.2 Components affecting Human Development. 5.3 Different aspects to social development. 5.4 Process of development. 5.5 Eight stages of life cycle.	12	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**



Reference / Text-Books / Additional Reading :

A. Sociology

♣ **Gujarati reference books:**

1. Samajshastra Parichay, Prof.A.G.Shah, J.K.Dave, Anada, Ahmedabad.
2. Samajik Samasyao, Prof.A.G.Shah, J.K.Dave, Anada, Ahmedabad.
3. Bharatiya Samaj no Parichaya Prof.A.G.Shah, J.K.Dave, Anada, Ahmedabad.
4. Bharat ma Samaj Malakhu ane Parivartan, Prof.A.G.Shah, J.K.Dave, Anada, Ahmedabad.
5. Adhunik Bharat ma Samajik Parivartan, Prof.A.G.Shah, J.K.Dave, Anada, Ahmedabad.
6. Lagna, Kutumb ane Sagpan Sambandho, Prof.A.G.Shah, J.K.Dave, Anada, Ahmedabad.
7. Samajshastra ni Mulbhut Vibhanao, Dr.Y.A.Parmar, Popular Prakashan, Surat.
8. Bharatiya Samaj, Popular Prakashan, Surat.
9. Samajik Star Rachana, Popular Prakashan, Surat.
10. Samajshastra Parichaya, Popular Prakashan, Surat.
11. Samanya Samajshastra, Popular Prakashan, Surat.
12. Samajshastra Parichaya, Dr.Anil.S. Vaghela, University Granth Nirman Board, Ahmedabad.
13. Lagna, Kutumb ane Sambandh (Rakt Sambandh), Dr.Anil.S. Vaghela, University Granth Nirman Board, Ahmedabad.
14. Samajshastra na Mul tatvo, Dr.Taraben Pate, University Granth Nirman Board, Ahmedabad.
15. Lagna, Kutumb ane Samayojan, Dhiraj Dhakan.

♣ **Hindi Reference book:**

1. Samajshastra Parichaya, Sudha Mishra, Bharat Book Center, Lucknow.

♣ **English Reference book:**

1. Sociology, Green
2. Sociology, Horton & Hant, macgraw hill book co.
3. Sociology, Johanson H.
4. Marriage & Family in India, kapdia K.M.
5. The elements of social science, Maciver R.M.
6. Sociology, Bogards
7. Sociology, Broom & Salznic
8. Fandamental of Sociology, Gisburt.
9. Cultural Sociology, Gillin & Gillin
10. A hand book of Sociology, Ogburn & Nimcorfe.
11. What is Sociology? An Introdouction to the Dicipline & Profesion, Alex Inkeles, Prentice Hall inc.
12. Samaj Khand, Gujarat University.
13. Sociology, Fichter joseph H., The uni. Of Chicago press.
14. Sociology; basic concepts, Rawat H.K., Rawat publication, New Delhi.
15. Social structure & change, sharma KL, Rawat publication, New Delhi.

B. Human Development

♣ **Gujarati Reference books:**

1. Pragat Samanya Manovignan, Dr.B.A.Parikh, University Granth Nirman Board, Ahmedabad.
2. Manavshastra, Dr.Harshida Dave, University Granth Nirman Board, Ahmedabad.
3. Adhunik Manovignan, New Popular, Surat.
4. Bal Manovignan, Dr. Nanak Kamdar, Parshva Prakashan, Ahmedabad.
5. Vyavaharik Manovignan, Dr.Arvind.S.Shah, Parshva Prakashan, Ahmedabad.
6. Mulbhut Manovaignanik Prakriyao, Anant Vasani and Deepak Shah, C.Jamnadas Company, Ahmedabad.
7. Bharatiya Bandharan, C.Jamnadas Company, Ahmedabad.
8. Manav Vikas nu Manovignan, Popular Prakashan, Surat.



Paper No. : 102: Social Science - 2

Marks: 100 Marks Credits: 04
Marks: Semester End Examination: 70 Marks
Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Political Science			
Unit-1	Relation between Political science and Social Work and its importance. Meaning of State and its characteristics. Meaning and concept of Political science. Scope of political Science. 1.5 Form and definition of Rights.	12	6 + 14
Unit-2	2.1 Importance and utility of Rights. 2.2 Fundamental Rights. 2.3 Meaning of Duty and Fundamental Duties. 2.4 Concept and functions of Welfare State. 2.5 Meaning and Characteristics of Democracy.	12	6 + 14
Unit-3	3.1 Democracy in India and threat against Democracy in India. 3.2 Meaning of Tradition-Custom and law. 3.3 Origins of Laws. 3.4 Meaning and necessity of Constitute. 3.5 Meaning and functions of political parties.	12	6 + 14
Economics			
Unit-4	4.1 The Interrelationship between Economic and Social work and its importance. 4.2 Meaning of economic development and its characteristics. 4.3 Human development Index-India and Human development Index. Gender development Index-Human Poverty Index. 4.4 New Economic policy of India-Meaning of liberalisation-privatization and globalization-Its merits and demerits. 4.5 Meaning of production - Factors of production and its characteristics. 4.6 The role of Non Governmental organisation (NGO) in India's development.	12	6 + 14
Unit-5	5.1 Changing concept of development - Growth and development. 5.2 Meaning of poverty and its indicators. 5.3 Causes of poverty. 5.4 Remedial schemes for poverty. 5.5 Economic thought of Gandhi.	12	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**



Reference / Text-Books / Additional Reading:

A. Political Science

♣ Gujarati reference books:

1. Rajyashastra Parichaya Part ½, Prof. Hasmukh Pandya, Anada Prakashan, Ahmedabad.
2. Bharat no bandharaniya Itihas, Popular Prakashan, Surat.
3. Lokshahi, Raksha Vyas, Gujarat Vishva Kosh Trust, Ahmedabad.

♣ English reference books:

1. Democracy, Power and Justice, Brian Bari.
2. An Introduction to politics, soltav Roger.
3. Introduction to government, Rieniw Robert.

B. Economics

♣ Gujarati reference books:

1. Bharatiya Arthkaran, B.D.Parmar, C.Jamnadas and Company, Ahmedabad
2. Arthshastra na siddhanto, B.D.Parmar, C.Jamnadas and company, Ahmedabad
3. Arthshastra na siddhanto (Aekamlakshi Arthshastra), R.C.Joshi and Dr.B.K.Bhatt, Popular Prakashan, Surat
4. Bharat na Arthik Vikas ni Samasyao, Mayur Prakashan, Ahmedabad
5. Arthik Vichardhara no Itihas, R.C.Joshi, Popular Prakashan, Surat
6. Vikas ane Pariyavaranlakshi Arthshastra, C.Jamnadas company, Ahmedabad
7. Bharat ni Arthik Samasyao, Mayar Prakashan, Ahmedabad
8. Vikas nu Arthshastra, Popular Prakashan, Surat
9. Arthshastra na multatvo, New Popular prakashan, Surat
10. Manav vikas Report-2004, Indira Hirve, Mahatma Gandhishram Pratishthan, Ahmedabad

♣ English reference books:

1. Poverty, Globalization and Inequality, Kalplinsky.
2. The Poverty Question : search for solutions, yogesh atal



Paper No. : 103: Ideologies of Social work

Marks: 100 Marks

Credits: 04

Marks: Semester End Examination: 70 Marks

Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Unit-1	1.1 Meaning and concept of social work. 1.2 Misconceptions of social work. 1.3 Fundamental assumptions of social work. 1.4 Characteristics of social work. 1.5 History of social work in England.	12	6 + 14
Unit-2	2.1 History of social work in America 2.2 History of social work in India-Religion, family and caste 2.3 History of social work in India-Saints 2.4 History of social work in India-Social reformers 2.5 History of social work in India- evolution and development of professional social work	12	6 + 14
Unit-3	3.1 Aims of social work. 3.2 Objectives of social work. 3.3 Values of social work. 3.4 Functions of social work. 3.5 Fields of social work (Introductory).	12	6 + 14
Unit-4	4.1 Meaning of profession and criteria of profession. 4.2 Social work as a professional. 4.3 Worker as an element of social work. 4.4 Client as an element of social work. 4.5 Organization as an element of social work.	12	6 + 14
Unit-5	5.1 Gandhian ideologies of social work- Gandhian approaches to social work. 5.2 Characteristics of Gandhian working method. 5.3 Relevance of Gandhian thoughts. 5.4 Worker-client relationship and its characteristics. 5.5 Difference between social work and social service.	12	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**



Reference / Text-Books / Additional Reading:

♣ **Gujarati reference books:**

1. Vyavasik Samaj Karya Na Adhar stambho, Dr.Anandi Patel, Vyavsik Abhivrti Prakashan, Ahmedabad.
2. Gandhiji nu Dharma Darshan, Maganbhai.J.Patel, University Granth nirman Board, Ahmedabad.

♣ **Hindi reference books:**

1. Samaj Karya siddhant avam Abhyas, Krupalsinh Sudan,Navjyoti Simran Publication, Lucknow
2. Samaj Karya ke Kshetra, Dr.Girishkumar, Utarpradesh Hindi Sansthan, Lucknow
3. Samaj Karya Darshan avam Praniliya,Mirsa Ahmad R, British Book Depot, Lucknow
4. Samaj karya siddhant Aur Vyavhar, Kuvarsinh Tilara Prakashan Kendra, Lucknow
5. Samajik karya ka parichaya, Dr. Dharmapal Chaudhari, Atmaram and sons, Lucknow
6. Samajkarya Itihas darshan avam Pranaliya, Dr.Surendrasinh,Dr.P.D.Mishra, New Royal Company, Lucknow
7. Vyavasayik SamajKarya, Dr.A.S.Inamshastri, Gulsi Social Publication, Lucknow
8. Samaj Karya, Tejaskar Pandey, Ojaskar Pandey, Bharat Prakashan, Lucknow
9. Samaj Karya Darshan, Tejaskar Pandey, Ojaskar Pandey, Bharat Prakashan, Lucknow

♣ **English reference books:**

1. Social work, Leena Dominell, Rawat Publications, Delhi.
2. Ideology and Social work, Murali Desai, Rawat Publications, Delhi.
3. Social work values and ethics, Frederic G. Reamer, Rawat Publications, Delhi.
4. Social work an integrated approach, Sanjay Bhattacharya, Deep and Deep Publications, Delhi.
5. Introduction to Social work - History concept methods and field, paul D. Chawdhary, Atmaram and sons, Delhi.
6. Towards a philosophy of social work in India, Dasgupta S., Popular book services.
7. Gandhian approach to social work, Dayal p., Gujarat Vidyapith, Ahmedabad.
8. Towards people centred development, Desai Murli, Monterio Anjali, Narayan Lata, TATA Institute of social sciences,Mumbai
9. Concept and methods of Social work, Friedlander Walter A., Prentice Hall inc., Englewood cliffs, New Jersey.
10. Introduction of Social Welfare, Friedlander Walter A., Prentice Hall inc., New york.
11. Gandhian approach to Development and Social work, Gangrade K.D., Concept publishing company, New Delhi.
12. Social Aspect of Development , Gore M.S., Rawat Publications, Delhi.
13. Social work and Social work Education, Gore M.S., Asia Publishing House, Bombay.
14. Social work in India, Khiduka S.K., Sarvoday Sahitaya Samaj, Jaipur.
15. Social work profession in India, Misra P.D., New Royal book, Lucknow.
16. Social work and Social Action, Siddiqui H.Y, Harman Publication, New Delhi.
17. History and Philosophy of Social Work in India, Wadia A.R., Allied Publishers, Bombay.



Paper No.: 104: Social Case work and Social Group Work

Marks: **100 Marks**
Marks: Semester End Examination: 70 Marks
Continuous Internal Evaluation: 30 Marks

Credits: 04

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Social Case work			
Unit-1	1.1 Meaning and concept of case work. 1.2 Necessity of case work. 1.3 History of Case work-India, America, England. 1.4 Philosophical assumptions of case work. 1.5 Principles of case work.	12	6 + 14
Unit-2	2.1 skills in case work. 2.2 Individual /person as an element of case work. 2.3 Problem as an element of casework. 2.4 Place (Organization) as an element of casework. 2.5 Process as an element of casework.	12	6 + 14
Social Group Work			
Unit-3	3.1 Meaning and concept of group. 3.2 Importance of group in human life. 3.3 Types of group. 3.4 Meaning and concept of Group work 3.5 History of Social Group work method-India, America, England.	12	6 + 14
Unit-4	4.1 Basic assumptions of group work. 4.2 Objectives of group Work. 4.3 Values of Group Work. 4.4 Principles of Group Work. 4.5 Role of worker in program, planning and development.	12	6 + 14
Unit-5	5.1 Roles of group worker. 5.2 Skills in social group work. 5.3 Evaluation in Group Work (Meaning, process, content). 5.4 Report writing in Group Work (Meaning, process, Content). 5.5 Supervision in social Group Work (meaning, function, Type)	12	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**



Reference / Text-Books / Additional Reading:

♣ **Hindi reference books:**

1. Samajik Vaiyaktik Sevakarya, Dr.Prayag Din Mishra, Uttarpradesh Hindi Sansthan, Lucknow
2. Samajik Vaiyaktik Sevakarya, Dr.Rajkumar Upadhyay
3. Samaj Karya ke Kshetra, Dr.Girish Kumar, Uttarpradesh Hindi Sansthan, Lucknow
4. Samajik Samuhik Karya, Dr.Prayagdin Mishra, Uttarpradesh Hindi Sansthan, Lucknow
5. Samaj Karya Siddhant Avam Abhyas, Krupalsinh Sudan, Navjyoti Simran Publication, Lucknow
6. Samaj Karya Darshan Avam Pranaliya, Mirsa Ahmad R, British Book depot, Lucknow
7. Samaj Karya Siddhant Aur Vyavhar, Kuvarsinh Tilara Prakashan Kendra, Lucknow
8. Samajik Karya ka Parichaya, Dr.Dharmapal Chaudhari, Atmaram and sons, Lucknow
9. Vyavsayik Samaj Karya, Dr.A.S.Inamshastri,Gulsi Social Publication, Lucknow
10. Samajkarya, Tejaskar Pandey, Ojaskar Pandey, Bharat Book center, Lucknow
11. samajkarya Darshan, Tejaskar Pandey, Ojaskar Pandey, Bharat Prakashan, Lucknow

♣ **English reference books:**

1. Social Case Work , R.K.Upadhyay, Rawat Publications, Jaipur and New Delhi
2. Theory and Practice of social case Work, Hamilton, Gordon, Columbia University Press, New York-1951.
3. Social Diagnosis, Richmond, Mary, Russell Sage Foundation, New York-1917.
4. What is Social Case Work?, Richmond,Mary, Russell Sage Foundation,New York-1922.
5. Social Case Work Taber, L.R. and Taber, R.H., Sage Foundation, London-1985.
6. Group Work(Theories and Practices), H.Y.Siddiqui,Rawat Publications, Jaipur.
7. Group Process in Social Work, Douglas, Tom, New York: Wiley-1979.
8. Social Group Work, Konopka, Gisela, Englewood Cliffs, N.J: Prentice-Hall.-1963.
9. Social Group Work Method and social work Education, Murphy, Marjorie, Council on social work education, New york-1959.
10. Social Work With Group, Northen, Helen and Roselle, Kurland, Columbia University Press, New York-2001
11. Social Group Work, Trecker, Harleigh, Woman's Press, New York-1948
12. Social Group Work Practice, Wilson, Gertrude and Gladys Ryland, Houghton Mifflin Co., Boston-1949
13. Social work an integrated approach, Sanjay Bhattacharya, Deep and Deep Publications, Delhi.
14. Towards people centred development, Desai Murli, Monterio Anjali, Narayan Lata, TATA Institute of social sciences, Mumbai.



Paper No. : 105: Community Organization and Social Action

Marks: **100 Marks**
Marks: Semester End Examination: 70 Marks
Continuous Internal Evaluation: 30 Marks

Credits: 04

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Unit-1	1.1 Meaning and characteristics of community. 1.2 Meaning and concept of community organization. 1.3 Principles of community organization method. 1.4 Process of community organization. 1.5 Characteristics of community organization method.	12	6 + 14
Unit-2	2.1 Difference between community organization and community Development. 2.2 Objectives of community organization. 2.3 Skills of community organization method. 2.4 Meaning and characteristics of urban community. 2.5 Meaning and characteristics of rural community.	12	6 + 14
Unit-3	3.1 Fields of community organization. 3.2 Roles of community organizer. 3.3 Models of community organization. 3.4 Resources mobilization in community 3.5 Concept and process of empowerment and its hindrance.	12	6 + 14
Unit-4	4.1 Meaning and concept of Social action. 4.2 Characteristics of social action. 4.3 Objectives of social action. 4.4 Skills in social action. 4.5 Process of social action.	12	6 + 14
Unit-5	5.1 Difference between community organization and social action 5.2 Concept of Gandhian non violent social action 5.3 Sixteen art of SATYAGRAH of Gandhiji 5.4 Movements inspired by Gandhiji-1 Champarayan satyagrah, 5.5 Kheda satyagrah, Bardoli satyagrah, Non-cooperation movement. 5.6 Movements inspired by Gandhiji-2 Dandi march, movements of Mill workers, Quit India Movement, Khilafat Movement.	12	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**

Reference / Text-Books / Additional Reading:

♣ Gujarati reference books:

1. Maru Jivan Ae j mari Vani Part 1 to 4, Narayan Desai, Navjivan Prakashan Mandir, Ahmedabad
2. Gramin Samaj Shastra, Prof.A.G.Shah, J.K.Dave, Anada,Ahmedabad
3. Nagar Samaj Shastra, Prof.A.G.Shah, J.K.Dave, Anada,Ahmedabad



♣ **Hindi reference books:**

1. Samudayik Sangathan, Dr.A.N.Singh, Hariyana Sahitya Akadamy, Panchkula
2. Samaj Karya ke Kshetra, Dr.Girish Kumar, Uttarpradesh Hindi Sasthan, Lucknow
3. Community organization and planning, Arthar Hilmain, De Maik Milan company, New yourk
4. Community Organization, Kurtaj Rassel, Association of social work New Yourk
5. Community Organization in India, Gaingrade, K.D.Popular Prakashan, Bombay
6. Samaj Karya siddhant Avam Abhyas, Krupalsinh Sudan, Navjyoti Simran Publication, Lucknow
7. Samaj Karya Darshan Avaa Pranaliya, Mirsa Ahmad R, British book depot Lucknow
8. Samaj Karya Siddhant Aur Vyavahar, Kuvarsinh Tilara Prakashan Kendra, Lucknow
9. Samajik Karya Ka parichaya, Dr.Dharmapal Chaudhari, Atmaram and Sons, Lucknow
10. Vyavasayik Samaj Karya, Dr.I.S.InamShastri, Gulsi Social Publication, Lucknow
11. Samaj Karya, Tejaskar Pandey Ojaskar pandey, Bharat Book center, Lucknow
12. Samaj karya Darshan Tejaskar Pandey Ojaskar pandey, Bharat Prakashan, Lucknow
13. Nagariya Samaj Shastra, Dr.Ganesh Pandey Aruna Pandey, Radhe Publication, Delhi,
14. Gramin Samaj Shastra Dr.Ganesh Pandey Aruna Pandey, Radhe Publication, Delhi,

♣ **English reference books:**

1. Social work an integrated approach, Sanjay Bhattacharya, Deep and Deep Publications, Delhi.
2. Community Organization, Rao K.Mukund, Planning Commission, Encyclopedia of social work n India,1968
3. Social work and Social Action, Siddiqui H.Y, Harman Publication, New Delhi
4. Gandhian approach to social work, Dayal p., Gujarat Vidyapith, Ahmedabad.
5. Gandhian approach to Development and Social work, Gangrade K.D., Concept publishing company, New Delhi.
6. Social work an integrated approach, Sanjay Bhattacharya, Deep and Deep Publications, Delhi.
7. Towards a philosophy of social work in India, Dasgupta S., Popular book services.
8. Community Organization for Social Welfare, Mc Neil, C.F., American Association of social workers, 1954
9. The Field of Community Organization, Lane, Robert P, Arthur.



Paper No.: 106: Fieldwork

Marks:	100 Marks	Credits: 10
Marks: Semester End Examination:	70 Marks	
Continuous Internal Evaluation:	30 Marks	

Break up of Continuous Internal Evaluation:

Sr.no	Evaluator	Criteria for evaluation	Marks
1	Co-ordinator	Understanding, subject knowledge	10
2	Guide	Daily report, Annual report, Confidential evaluation, Regularity, behaviour, efficiency, Understanding etc.	20
Total			30

Total Marks: 30

Reference / Text-Books / Additional Reading:

♣ Gujarati reference books:

1. Sangathan Talim Aek Margdarshika, Suresh Prajapati, Oaesis a selfless International society, Vadodara
2. Sahabhagi Gramin Chakasani, CEE, Ahmedabad

♣ English reference books:

1. Note on Field Instructions, V.P.Bet, TAPASWEE, Avanti Nagar, Solapur, Maharashtra, 1989.
2. Fieldwork Supervision, Delhi School of Social Work, Delhi University, Delhi, 1957.
3. Fifty Years of Social Work Education in India, K.K.Jacob.
4. "A Critical Study of Fieldwork Training in Social Work Education in Shivaji University", B.T.Lawani, Kolhapur (Unpublished M. Phil Dissertation), 1989.
5. Sixty Years of Social Work Education, MASWE, Nagpur, 1995.
6. Fieldwork and Social Work, M.V. and S.N. Rao, Murthy, Waltair, Department of Sociology and Social Work, 1970
7. Continuity and Change in Indian Society, Bindeshwar Pathak, Concept Publishing Company, New Delhi, 1998.
8. Fieldwork Training in Social Work Education, K.G. and B.T. Lawani, Pathan, Bharati Vidyapeeth, Bijapur Road, Solapur, Maharashtra, 1990.
9. Fieldwork in Social Work Education R.R.Singh, (A Perspective for Human Services Profession), Concept Publication Co., New Delhi, 1985.
10. The Fieldworkers and the Field, M.N.Srinivas, Delhi, Oxford University Press, 1983.
11. Note on Fieldwork Training in Social Work, I.S.Subhedar, SWASS, 7, Namrata Appt. Kadamwadi Road, Maharashtra, 1988.



M.S.W.
SEMESTER – II

Paper No. : 201: Social work Research

Marks: 100 Marks

Credits: 04

Marks: Semester End Examination: 70 Marks

Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Unit-1	1.1 Meaning and Concept of Research. 1.2 Meaning and concept of Social work Research. 1.3 Importance of social work Research. 1.4 Steps of social work Research 1.5 Meaning, characteristics and sources of hypothesis.	10	6 + 14
Unit-2	2.1 Types of Research. 2.2 Meaning and Characteristics of Science. 2.3 Meaning and characteristics of scientific method 2.4 Meaning of Data-(1) Primary Data (2) Secondary Data 2.5 Sources of secondary data.	10	6 + 14
Unit-3	3.1 Sources of primary data. 3.2 Meaning and types of Universe. 3.3 Meaning and characteristics of sample. 3.4 Type of sample-Non-Random sample 3.5 Type of sample-Random sample.	10	6 + 14
Unit-4	4.1 Meaning / types / characteristics / uses / limitations of Observation method. 4.2 Meaning/characteristics/uses/limitations / types of Questionnaire method. 4.3 Meaning / characteristics of interview method, Meaning / characteristics of interview schedule, Types / uses / limitations of interview. 4.4 Meaning and types of Variables 4.5 Meaning and types of classification of data.	10	6 + 14
Unit-5	5.1 Meaning and types of coding of data. 5.2 Frequency distribution. 5.3 Presentation of data through tabulation. 5.4 Mean, Mode, Median 5.5 Stages of report writing in social work research.	10	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**



Reference / Text-Books / Additional Reading:

♣ **Gujarati reference books:**

1. Samajik Sanshodhan paddhati, Prof.A.G.Shah J.k.Dave, Anada Book Depot, Ahmedabad
2. Samajshastrani Sanshodhan Paddhatiao ane Ankadashastriya vishleshan, Prof. A.G. Shah, J.K. Dave, Anada book depo, Ahmedabad.
3. Samajik sanshodhan padhdhatio, Swa.Dr. Arvindray desai, University granth nirmal board, Ahmedabad.

♣ **Hindi reference books:**

1. Samajik savrekshan awam anusandhan, Ram ahuja, ravat publication, jaipur awam delhi.
2. Samajik anusandhan, Ram Ahuja, Ravat publication, jaypur awam delhi.
3. Samajik anusandhan, Sarvekshan awam sankhiki, Dr. sanjiv mahaj, Arjun publishing house, Nayi Delhi.
4. Samajik anusandhan, Sarvekshan awam sankhiki, Dr. Ganesh pande, Radha publication, Nayi Delhi.

♣ **English reference books:**

1. Research Methods, Ram Ahuja, Rawat Publications Jaipur and New Delhi.
2. Designs Of Social Research, D.K.lal Das, Rawat Publications Jaipur and New Delhi.
3. Research Methodogy, C.R. Kothari, new age international private limited publisher, New Delhi.
4. Practice of Social Research, Lal Das DK, Rawat Publications Jaipur and New Delhi.



Paper No.: 202: Management of Development and Welfare Services

Marks: 100 Marks

Credits: 04

Marks: Semester End Examination: 70 Marks

Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Unit-1	1.1 Meaning and concept of social work, social welfare, social defense, social change, social education, social planning and social policy 1.2 Meaning and concept of social welfare Administration 1.3 Aspect of social welfare Administration 1.4 Social welfare administration in India and its structure 1.5 Difficulties in social welfare administration	10	6 + 14
Unit-2	2.1 Role and functions of Government / Non government organizations and Companies in developmental and welfare Services. 2.2 Meaning, definition and characteristics of Voluntary Organizations. 2.3 Types of Voluntary Organizations. 2.4 Effectiveness of Voluntary Organizations in India. 2.5 Problems and challenges of Voluntary Organizations.	10	6 + 14
Unit-3	3.1 Financial tools of organizations. 3.2 Budget of organization. 3.3 Audit of organization. 3.4 Functions of formal management system of organization 3.5 Work culture and organizational environment.	10	6 + 14
Unit-4	4.1 Concept of project proposal, its necessity. 4.2 Structure of project proposal. 4.3 Program Management. 4.4 Program Documentation and Annual Report 4.5 Team work in organization.	10	6 + 14
Unit-5	5.1 Organization and Accreditation. 5.2 Bombay Public Trust Registration Act-1950. 5.3 Society Registration Act-1960. 5.4 Trade Union / Company 25 (A) / Cooperative Act 5.5 F.C.R.A., Freedom from tax and organization.	10	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**

Reference / Text-Books / Additional Reading:

♣ Gujarati reference books:

1. Vyavsayik samajkarya na aadharstambho, Dr. Anandi patel, Vyavsayik abhivrutu prakashan, Ahmedabad.
2. Kriya nu samajshashtra, Dr.Amrapali merchant, university granth nirmal board, Ahmedabad.
3. Sanchalan nava khyalo ane dishao, Dr.Ramnik j. yadav, university granth nirmal board, Ahmedabad.
4. Prayojana darkhast, Janpath ahmedabad



♣ **Hindi reference books**

1. Samajkalyan prashasan, Dr. Dharmpal Chaudhari, Bihar hindi granth acadami-patana.
2. Samajkarya ke kshetra, Dr. Girishkumar uttarparadesh hindi sansthan-lucknow.
3. Bharat ma samajkalyan prashasan, Dr. D.R. Sachdev, Kitab mahal, -allahbad.
4. Nabhi NGO hand book, Nabhi publication –New delhi.
5. Vyavsayik Samajkarya, Dr. A.S. Inam Shastri, Gulsi social publication lucknow.
6. Samajkarya, Tejaskar pandey, Ojaskar pandey, Bharat book center – lucknow.
7. Samajkarya Darshanm Tejaskar pandey, Ojaskar pandey, Bharat book center – lucknow.
8. Samajkarya siddhant awam abhyas, Krupalsinh sudhan, Navjyoti simran publication lucknow.
9. Samajkarya Darshan awam pranaliya, Mirsha ahmed R., British book depot, lucknow.
10. Samajkarya siddhant or vyavhar, Kuvarsinh tilash prakashan Kendra – lucknow.
11. Samajkarya ka parichay, Dr. Dhrampal chudahri, Atmaram & sons – lucknow.

♣ **English reference books:**

1. Nabhi's Handbook for NGOs Vol; 1/2, Nabhi Publication, New Delhi.
2. Organizational Behaviour, Jit Schadani, Vikas Publishing house pvt ltd, New Delhi.
3. Role in N.G.O. IN Development of Social System, O.P. Goel
4. Social work an integrated approach, Sanjay Bhattacharya, Deep and Deep Publications, Delhi.
5. Introduction of Social Welfare, Friedlander Walter A., Prentice Hall inc., New york.
6. Formation & Management of Trust, Nabhi Publication, New Delhi.



Paper No.: 203: Integrated Method

Marks: **100 Marks** **Credits: 04**
 Marks: Semester End Examination: 70 Marks
 Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Unit-1	1.1 Meaning and concept of Integrated Method. 1.2 Historical Criticism of Integrated Method. 1.3 Functions of Integrated method. 1.4 Purposeful relations with reference to work and types - Cooperation, negotiation, and conflicts 1.5 Fundamental parts of organization.	10	6 + 14
Unit-2	2.1 Systems of Integrated method 1 Social system. 2.2 Client system. 2.3 Target system. 2.4 Change agent system 2.5 Working system.	10	6 + 14
Unit-3	3.1 Occupational system. 3.2 Problem solving process of integrated method: Initial Stage. 3.3 Problem solving process of integrated method: Investing stage. 3.4 Problem solving process of integrated method: Assessment stage 3.5 Problem solving process of integrated method: Contractual stage.	10	6 + 14
Unit-4	4.1 Problem solving process of integrated method: Work for change and Evaluation stage 4.2 Problem solving process of integrated method: Last stage of help. 4.3 Skills of integrated method; Rapport establishment, description of initial Objective-skill required for deciding the role of client. 4.4 Skill of integrated method; Required skills for getting feedback - Required skill for asking question-Required skill for getting clarity. 4.5 Skills of integrated method-Required skill for reflecting content- Required skill for reflecting feelings-Required skill for organizes Descriptive information.	10	6 + 14
Unit-5	5.1 Skills of integrated method: Required skill for working (akarani)- Reflecting problem/theme, required skill for identification of problem. 5.2 Skills of integrated method: Required skill for clarity of themes to proceed the work, required skill for establishing the goals, skill for Developing work planning. 5.3 Skills of integrated method: skill of planning steps for action- skill of Working for change- skill of evaluation. 5.4 Skills of integrated method: Skill for the end of assistance- Communication skill 5.5 Skills of integrated method: Skill of interview,- skill of report keeping.	10	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks:** **30 Marks**



Reference / Text-Books / Additional Reading:

♣ **Gujarati reference books:**

1. Vyavsayik samajkarya na aadharstambho, Dr. Anandi patel, Vyavsayik abhivruti prakashan, Ahmedabad.

♣ **English reference books:**

1. Generalist Social Work Practice, Karla Krogsrud Miley and Michael O'Melia, Allyn and Bacon, Boston.
2. A Generalist Social Work Practice, Louise C. Johnson, Allyn and Bacon, Boston.
3. Integrating social work method, specht and vicktry, national institute of social services library No. 31



Paper No. : 204: Rural Development

Marks: **100 Marks** **Credits: 04**
Marks: Semester End Examination: 70 Marks
Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Unit-1	1.1 Problems of Rural community. 1.2 Concept and importance of Rural Development. 1.3 Inhabiting factors in Rural Development. 1.4 Efforts for Rural Development before independence in India. 1.5 Schemes for Rural Development.	10	6 + 14
Unit-2	2.1 Planned strategies for Rural Development. 2.2 Approaches to planned Rural Development. 2.3 Impacts of planned Rural Development. 2.4 Land related problems in India. 2.5 Meaning of Land reformation and explanation of efforts for land reformation.	10	6 + 14
Unit-3	3.1 Meaning and objectives of Panchayati Raj. 3.2 Panchayati Raj before and after 73 rd constitutional amendment. 3.3 Structure of Gram Panchayat in panchayati Raj. 3.4 Functions of Gram Panchayat for Rural Development 3.5 Impacts of Panchayati Raj on Rural society.	10	6 + 14
Unit-4	4.1 Gandhian Model of decentralized rural development. 4.2 Meaning of Co-operative activity and types of Co-operative Society. 4.3 Role of Co-operative activity in Rural Development. 4.4 ICTRD (Information Communication Technology for Rural Development) in Rural Development. 4.5 PURA (Providing Urban Amenities in Rural Area) in Rural Development.	10	6 + 14
Unit-5	5.1 Importance and concept of People Participation. 5.2 Concept, Process and method of Participatory Rural Appraisal (P.R.A). 5.3 Concept and steps of Village Action Plan (V.A.P). 5.4 Right to Information Act-2005. 5.5 Criteria of Rural Development.	10	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks:** **30 Marks**



Reference / Text-Books / Additional Reading:

♣ **Gujarati reference books:**

1. Gramin Samajshastra, Prof. A.G. Shah, J.K. Dave, Anada Ahmedabad.
2. Samajshastra, J.K. Dave, liberty publication, Ahemdabad.
3. Bharat ma gram vikas, Babubhai Avarani ane Bakulbhai Avarani, Anada ahmedabad.
4. Bharaiy gram arthtantra vikas na pariprekshma, Dilip R. Shah. Uni. granth nirmal board – Ahmedabad.
5. Bharat ma panchayati raj, Pra. B.C. Shah, Uni. granth nirmal board – Ahmedabad.
6. 73 ma bandharaniy sudhara paschad bhara ma panchayati raj, Ramesh m. shah, Prof. baldev aagaja, Uni. granth nirmal board – Ahmedabad.
7. Gramvikas ni kalyankari yojanao ni ruprekha, Sardar patel rajya vahivat sanstha, Rajya gram vikas sanstha, Ahmedabad.
8. Panchayat niyamo bhag 1 thi 4, Bipin Chandra vaishanv, Navsarjan publication, Ahmedabad.
9. Sahbhagi gram chakasani, CEE ahmedabad.
10. India 2020 A.P.J. Abdul kalam, Navabharat sahitya mandir – ahmedabad.
11. Lok sahyog thi vikas bhani, Mansukh sallah, Navabharat sahitya mandir – ahmedabad.
12. Vikas ne varela, Sanjay dave, Navabharat sahitya mandir – ahmedabad.
13. Lok prayasm, Sanjay dave, Unnati vikas shiksha sangthan, Ahmedabad.
14. Grammounnati, Ramanlal desai, R.R.Sheth co.- Ahmedabad.
15. Gram laxmi, Ramanlal desai, R.R.Sheth co.- Ahmedabad.
16. Mahiti no Adhikar adhiniyam 2005, Samanay vahivat vibhag – Gujarat Sarkar.
17. Sangthan Talim Ek margdarshika, Suresh Prajapati, Oaesis A Selfless international society – vadodara.

♣ **Hindi reference books:**

1. Samajkarya, Tejaskar pandey, Ojaskar pandey, Bharat book center – lucknow.
2. Samajkarya ke kshetra, Dr. Girishkumar uttarparadesh hindi sansthan-lucknow.
3. Gramin samaj shastra, Dr. Sanjiv mahajan, Arjun publication house.

♣ **English reference books:**

1. Functioning of panchayati raj system, Sisodia YS, , Rawat Publications, New Delhi
2. Rural Economy and Society, Rao NS, Rawat Publications, New Delhi
3. Technology and Ruaral Development, Balaramilu CH, Rawat Publications, New Delhi
4. Rural Sociology, Doshi SL & Jain, Rawat Publications, New Delhi
5. Social change through Land Reforms, Judge P., Rawat Publications, New Delhi
6. Planning for Ruaral development administration, Sharma A et al, Rawat Publications, New Delhi
7. Agrarian Transformation, Singh DK, Rawat Publications, New Delhi
8. Integarated rural development programme, Ambedkar SN, Rawat Publications, New Delhi
9. Rural social Transformation, Lal SK (ed), Rawat Publications, New Delhi
10. Dairy cooperativization: An Instrument of Social change, Shah DR., Rawat Publications, New Delhi.
11. Village Caste & Education, Anitha BK., Rawat Publications, New Delhi.
12. Participatory Rural Appraisal: Methodology and application, Mukharjee N., Concept publishers, New Delhi.
13. Rural Sociology, Anjana chaudhaary, Dominant publishers, New Delhi.
14. Rural Development in India, C. narsimha rao, serial publications, New Dilhi.



Paper No. : 205: Social Policy, Planning and Development

Marks: **100 Marks**
Marks: Semester End Examination: 70 Marks
Continuous Internal Evaluation: 30 Marks

Credits: 04

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Unit-1	1.2 Meaning, definition and objectives of social policy. 1.3 Need of Social policy. 1.4 Relation between social policy and social development. 1.5 Process of formation of social policy 1.6 Directive principles for state of Indian Constitution.	10	6 + 14
Unit-2	2.1 Departmental social policies in India and its implementation- Education, Health and Residence 2.2 Departmental social policies in India and its implementation- Social Welfare 2.3 Departmental social policies in India and its implementation- Social Defense 2.4 Departmental social policies in India and its implementation- Women, Children, youth and old age people 2.5 Departmental social policies in India and its implementation- Rehabilitation.	10	6 + 14
Unit-3	3.1 Meaning and objective of social planning. 3.2 Planning as a tool and Sources of social policy. 3.3 Place of planning in Indian constitution, Legal status of planning Commission 3.4 Process and structure of planning in India. 3.5 Review of Five year planning.	10	6 + 14
Unit-4	4.1 Historical reference to planning in India 4.2 Process of implementation of planning in India. 4.3 Supervision process of planning in India 4.4 Evaluation process of planning in India 4.5 Review of five year planning with reference to Indian planning.	10	6 + 14
Unit-5	5.1 Concept of social Development. 5.2 Approaches to Social Development. 5.3 Indicators/Criteria of social Development. 5.4 Strategies for social Development in India 5.5 Development and 10 latest values which are relevant to it.	10	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**



Reference / Text-Books / Additional Reading:

♣ **Gujarati reference books:**

1. Samajshastra, J.K. Dave, Liberty publication, Ahmedabad.
2. Samajik kalyan ane samajik kaydao, Pro. A.G. Shah, Pro.J.K. Dave, Anada book depot. Ahmedabad.
3. Samajik kalyan ane samajik kanunikaranm Pro. A.G. Shah, Pro.J.K. Dave, Anada book depot. Ahmedabad.
4. Samajik samsyao, Dr. Harshida Dave, Uni. granth Nirman board – Ahmedabad.
5. Bharat na arthik vikas ni samshyao. New popular prakashan, Surat.

♣ **Hindi reference books:**

1. Gramin samajshastra, Dr. Sanjeev mahajan, Arjun publication, New delhi.
2. Samajkarya ke kshetra, Dr. Girishkumar, Uttarpradesh hindi sansthan – lucknow.
3. Vikas ka samajshastra, Rav ram maher sinh, Arjun publication house, New delhi.
4. Samajkarya, Tejaskar pandey, Ojaskar pandey, Bharat book center – lucknow.
5. Samajik niyojan awam prasashan, Kuvar sinh tilara, prakashan Kendra –lucknow.
6. Samajik samshyaye. Ram ahuja, Ravat publication.

♣ **English reference books:**

1. Social policy and social development in India, Kulkarni P.D., Association of schools of social work in India, Madras.
2. Social policy in India, Kulkarni P.D., McGraw Hill book company
3. Public policy and policy analysis in India, Ganapathy R.S., Sage publication, Delhi.
4. Social Intervention for justice, Hebsur RK., TISS, Bombay.
5. Top policy Makers in India, Mathur K. Bjorkman, concept publishing co., New Delhi.
6. Policy analysis and problem-solving for social systems, Rastogi PN, sage publication, New Delhi.
7. Social Policy: The means and ends question, rao v., Indian journal of public administration, vol L. No. 1, Jan- March 1994.
8. Participatory Rural Appraisal: Methodology and application, Mukharjee N., Concept publishers, New Delhi.
9. Planning in India: The challenge for the nineties, Ghosh A., Sage publication, New Delhi.
10. Rural Development (vol. 1), Desai V.,Himalaya Publishing House,Mumbai.
11. Human Development Reports, UNDP.
12. Towards people centred development, Desai Murli, Monterio Anjali, Narayan Lata, TATA Institute of social sciences, Mumbai.



Paper No. : 206: Fieldwork

Marks: **100 Marks** **Credits: 10**
 Marks: Semester End Examination: 70 Marks
 Continuous Internal Evaluation: 30 Marks

Break up of Continuous Internal Evaluation:

Sr.no	Evaluator	Criteria for evaluation	Marks
1	Co-ordinator	Understanding, subject knowledge	10
2	Guide	Daily report, Annual report, Confidential evaluation, Regularity, behaviour, efficiency, Understanding etc.	20
Total			30

Total Marks: 30

Reference / Text-Books / Additional Reading:

♣ **Gujarati reference books:**

1. Sangathan Talim Aek Margdarshika, Suresh Prajapati, Oaesis a selfless International society, Vadodara
2. Sahabhagi Gramin Chakasani, CEE, Ahmedabad

♣ **English reference books:**

1. Note on Field Instructions, V.P.Bet, TAPASWEE, Avanti Nagar, Solapur, Maharashtra, 1989.
2. Fieldwork Supervision, Delhi School of Social Work, Delhi University, Delhi, 1957.
3. Fifty Years of Social Work Education in India, K.K.Jacob.
4. "A Critical Study of Fieldwork Training in Social Work Education in Shivaji University", B.T.Lawani, Kolhapur (Unpublished M. Phil Dissertation),1989.
5. Sixty Years of Social Work Education, MASWE, Nagpur, 1995.
6. Fieldwork and Social Work, M.V. and S.N. Rao, Murthy, Waltair, Department of Sociology and Social Work, 1970.
7. Continuity and Change in Indian Society, Bindeshwar Pathak, Concept Publishing Company, New Delhi, 1998.
8. Fieldwork Training in Social Work Education, K.G. and B.T. Lawani,Pathan, Bharati Vidyapeeth, Bijapur Road,Solapur,Maharashtra,1990.
9. Fieldwork in Social Work Education R.R. Singh (A Perspective for Human Services Profession), Concept Publication Co., New Delhi, 1985.
10. The Fieldworkers and the Field, M.N.Srinivas, Delhi, Oxford University Press, 1983.
11. Note on Feildwork Training in Social Work, I.S.Subhedar, SWASS,7,Namrata Appt. Kadamwadi Road,Maharashtra,1988.

Paper No. : 207: Rural camp

Marks: **50 Marks** **Credits: 02**
 Marks: Semester End Examination: 35 Marks
 Continuous Internal Evaluation: 15 Marks

Break up of Continuous Internal Evaluation:

Sr.no	Evaluator	Criteria for evaluation	Marks
1	Coordinator	Work, Responsibility, Regularity, Understanding, Behavior, Report	5
2	Guide		10
Total			15

Total Marks: 15



M.S.W.
SEMESTER – III

Paper No. : 301: Environment and Disaster Management

Marks: **100 Marks**
Marks: Semester End Examination: 70 Marks
Continuous Internal Evaluation: 30 Marks

Credits: 03

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Environment			
Unit-1	1.1 Meaning of Environment and importance of study. 1.2 Different layers of environment. 1.3 Concept and importance of Biodiversity. 1.4 Principles of environment. 1.5 Impacts of pollution on human culture.	12	6 + 14
Unit-2	2.1 Meaning and causes of pollution 2.2 Types of pollution and ways to prevent it 2.3 Global environmental problems 2.4 Environmental movements 2.5 Contribution of human actions to pollute the environment and efforts to maintain it	12	6 + 14
Unit-3	3.1 Meaning and history of energy. 3.2 Sources of Renewable energy and its importance. 3.3 Environmental effects due to use of different energy sources. 3.4 Environmental laws-Protection of forest life act-1972, 3.5 Environment (protection) act-1986, Protection of forest act-1980, Water pollution control act-1971, Air pollution control Act-1981 3.6 Difference between renewable and non renewable energy Sources.	12	6 + 14
Disaster Management			
Unit-4	4.1 Meaning and concept of Disaster. 4.2 Types of Disaster1, Natural Disaster 2, Manmade Disaster. 4.3 Effects of disaster on human life. 4.4 Meaning, concept and characteristics of disaster management 4.5 Disaster management policy.	12	6 + 14
Unit-5	5.1 Disaster Management- Before disasters 5.2 Disaster Management- During disaster 5.3 Disaster Management- After disasters 5.4 Structure and functions of central/Gujarat state Disaster Management authority 5.5 Role of Voluntary Organization in the field of Disaster Management.	12	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks:** **30 Marks**



Reference / Text-Books / Additional Reading:

A. Environment

♣ **Gujarati reference books:**

1. Samaj ane paryavaran, Dr. J.C. Patel, Parshav prakashan, Ahmedabad.
2. Pa paryavaran no pa, Hasish nair, Nav bharat prakashan , Ahmedabad.
3. Pradushit paryavaran, Nagin modi, Adarsh prakashan, Ahmedabad.
4. Pradushan no Ajar, Nagin modi, R.R. Sheth Co. Ahmedabad.
5. Pradushan "Jagat nu mahan dushan" , Yogendra jani, Adarsh prakashan, Ahmedabad.
6. Manav ane paryavaran, Dr. Niledra dixit, Arunoday prakashan, Ahmedabad.
7. Paryavaran sathi, Ramesh savliya, Paryavaran shikshan Kendra Ahmedabad.
8. Pradushan thi bachiye, paryavarane olkhiye, Dinesh desai, Rannade prakashan. Ahmedabad.
9. Paryavaran, New popular prakashan surat.
10. Samajik kshetra ane paryavaran nu arthshastra, Dr. B.K. Bhatt, popular prakashan, Surat.
11. Chalo jagiye paryavaran ne bachaviye, Dr. Rameshchandra j. Bhayani, Pravin pustak bhandar, Rajkot.
12. Paryavaran nu samajshastra, Dr. Suman Chaudhari, Uni. Granth nirmal board, Ahmedabad.
13. Kudarati sampati, vikas ane vyavsthapan, Babubhai avarani, Uni. Granth nirmal board, Ahmedabad.
14. Paryavaran ane Bhukamp Ijaneri, Dr.M.B .Gohil,,Atul Prakashan, Ahmedabad
15. Paryavaraniya kayado, Dr,B.M.Shukla, University graanth nirman board, Ahmedabad,
16. Paryavaraniy kayadao, Principal A.N.Kariya, Prof.C.R.Davada, C.Jamnadas company Ahmedabad
17. Paryavaran nu parayan, Dr. Nagin Modi, R.R.Sheth company Ahmedabad
18. Paryavaran vignan Abhyaskram, Dr.Arun Dave
19. Paryavaran ma manavi no hastkshep, Ramesh patel
20. Paryavaran ni samasyao, M.G.Parekh
21. Paryavaran ke samajik ayam, H.L.Sharma
22. Paryavaran Adhyayan Amitkumar
23. Vedo me paryavaran, Daya Dave
24. Paryavaranvad, Rajkaran, Ecology ane vikas, Pravin N Sheth
25. Paryavaran Shiksha, Ramaji Yadav
26. Business Management, Popular Prakashan.

♣ **Hindi reference books:**

1. Bhartiya Astha avam paryavaran Raksha, Tarun Bharat Sangh, Alwar

♣ **English reference books:**

1. Fundamentals Of Environment Science : R.R.Das
2. Concept of Ecology : Edward J. Kormondy
3. Environmental Movement in India : S.N.Pawar
4. Environment Study : Dr.Manju Sinh
5. Environmental Management :- Dr. manju Sinh

B. Disaster Management

♣ **Gujarati reference books:**

1. Disaster management, Ramaniklal J Yadav, Navbharat Sahitya mandir, Ahmedabad.
2. Paryavaran ane bhukamp Ijaneri, Dr. M.B.Gohil, Atul Prakashan, Ahmedabad.
3. Agamcheti, Unnati vikas shikshan sangathan, Ahmedabad.
4. Apati Prabandhan, Kayadakiya jogvai, ane nitio, Unnati vikas shikshan sangathan, Ahmedabad.
5. Dushkal pratikar mate kshmata vardhan abhigam Bhimsi Ahir, Virda, Ahmedabad.

♣ **English reference books:**

1. Natural Disaster, Joint Assistant Centre, Adhyatma Sadhana Kendra, New Delhi.
2. Challenge and Response, Gangrade, K.D. and Dhadde, Rachna Publication, Delhi.
3. Community based disaster preparedness, disaster preparedness response group, unnti concern works wide India.
4. Disaster risk reduction, unnti, ahemadabad.



Paper No. : 302: Population and Health

Marks: 100 Marks Credits: 03
 Marks: Semester End Examination: 70 Marks
 Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Population			
Unit-1	1.1 Meaning of population and Importance of population education. 1.2 Factors affecting population growth. 1.3 Solutions of affecting factors responsible for population growth 1.4 Meaning of population education and need of population education program 1.5 Emerging Problems due to population growth.	12	6 + 14
Unit-2	2.1 Meaning and concept of family planning. 2.2 Meaning and characteristics of population control. 2.3 Approaches to family planning. 2.4 Tools for controlling male fertility 2.5 Tools for controlling female fertility.	12	6 + 14
Unit-3	3.1 Meaning and necessity of population policy. 3.2 3.2 Meaning and concept of Birth Rate as an aspect of population policy. 3.3 Meaning and concept of Death Rate 3.4 Meaning and concept of reproductivity 3.5 Meaning and concept of Child Mortality Rate.	12	6 + 14
Health			
Unit-4	4.1 Meaning and concept of Health. 4.2 Disease a social deviation. 4.3 Community Health. 4.4 Factors responsible for good health and general rules 4.5 Functions of Hospital and Role of Medical Social Worker.	12	6 + 14
Unit-5	5.1 Meaning and concept of Mental Health, Psychiatric social work and its role. 5.2 Interrelation between Doctor and Patient. 5.3 Structure of public Health Service. 5.4 World Health Organization (WHO) and its functions 5.5 National Health Policy and Programs.	12	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**



Reference / Text-Books / Additional Reading:

A. Population

♣ **Gujarati reference books:**

1. Vasti aek samajik samasya, Dr.Chandrika Raval, Dr.Shailaja Dhruv, Parshva Publication, Ahmedabad.
2. Vasti Shikshan ane vikas, Dhaval Patel, Amar Prakashan, Ahmedabad.
3. Vastishastra, Dr.B.K.Bhatt, New Popular Prakashan, Surat.
4. Bharatiya Vasti ane Samaj, Dr.Amrपालi Marchant, Dr. B.K.Bhatt, New Popular Prakashan, Surat.
5. Vasti nu vignan, Yogesh Kothari, Ami Publication, Ahmedabad.
6. Vasti Shikshan no Parichay, Yogesh Kothari, Ami Publication, Ahmedabad.
7. Vasti shikshan, Dr. B.K.Bhatt, New Popular Prakashan, Surat.
8. Bharat ma shaheri kutumb ane kutumb niyojan, Dr.Akshay Kumar Desai, R.R.Sheth Company, Ahmedabad.
9. Vasti Samasya, Samajik Drashtiae, Dr.Niranjana Patel, University Granth nirman board, Ahmedabad.
10. Vasti vishyak bhugol, Dr.Manjulaben Dave University Granth nirman board, Ahmedabad.
11. Samajik vastishastra ane Bharat ma kutumb niyojan, Prof.A.G.Shah, J.K.Dave, Anada Prakashan, Ahmedabad.
12. Vasti ane samaj, Prof.A.G.Shah, J.K.Dave, Anada Prakashan, Ahmedabad.
13. Vasti Shikshan ane arogya shikshan, Prof.Keshavlal Patel, Navbharat sahitya mandir, Ahmedabad.
14. Vasti Samasya University Granth nirman board.
15. Vasti nu vignan Yogesh Kothari.
16. Vasti Shikshan no Parichay, Yogesh Kothari.
17. Vasti shikshan jivan ni gunvata nu shastra, Dr.B.J.Jagani.
18. Vasti aek samajik samasya, Dr.Chandrika Raval.
19. Vasti Shikshan Granth mala bhag 1-to 5, Dr.P.G.Patel.

♣ **English reference books:**

1. The Population Of India and Pakistan, Davis, Kingsiey, Princeton University Press.
2. Population Problem, Agarwal, S.N., Tata Mcgraw Hill, New Delhi

B. Health

♣ **Gujarati reference books:**

1. Tame ane tamaru arogya, Bhavne, V.N. National book trust India, New Delhi
2. Arogya ni Aspas, Indian Medical Association Morabi Branch
3. Chikitsa samajik vignan ni Ruprekha, Akhileshlal Shrivastav

♣ **Hindi reference books:**

1. Chikitsa samajik vignan ki Ruprekha, Akhileshlal Shrivastav.
2. Samajkarya ke kshetra, Dr.Girishkumar, Uttarpradesh Hindi Sansthan, Lucknow.

♣ **English reference books:**

1. Preventive and Social Medicine, K.Park, M/S.Banarasilal Bhanot, Jabalpur.
2. Health Charts & Tables For you, M.K.Gupta, Pustak Mahal, Delhi.
3. Community Health : Dr. Vimlesh kumari
4. Public Health , Family Welfare & Population Planning : Dr.Govind Prasad
5. Child Survival, Health & Social Work Intervention : Premanand Choudhari
6. Health by the People : V. Sujatha
7. Medical Sociology : G.stanly Jaya kumar
8. Heath Dynamics & Marginalised Communities : Mohommad Akram
9. Social Work In Health Care : Kay W. Davidson
10. Anatomy for para medical student : Annamma Paul
11. Primary Health Care : S.Nagendra Ambedkar
12. Community Health Nursing : B.Shrithar Rao
13. Community Participation in Health Management : Sujata K. Das
14. Community Health : Dr. Vimlesh kumari
15. Public Health , Family Welfare & Population Planning : Dr.Govind Prasad
16. Child Survival, Health & Social Work Intervention : Premanand Choudhari
17. Health by the People : V. Sujatha
18. Medical Sociology : G.stanly Jaya kumar
19. Heath Dynamics & Marginalised Communities : Mohommad Akram
20. Social Work In Health Care : Kay W. Davidson



Paper No. : 303: Family, Woman and Child Welfare

Marks: 100 Marks Credits: 03
 Marks: Semester End Examination: 70 Marks
 Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Family Welfare			
Unit-1	1.1 Meaning and concept of family 1.2 Characteristics of family 1.3 Types of family 1.4 Functions of family 1.5 Changes occurred in family institution	12	6 + 14
Unit-2	2.1 Factors that make changes in family. 2.2 Developmental cycle of family. 2.3 Reasons for breaking family institution. 2.4 Aspects of family structure 2.5 Problems of family and gender.	12	6 + 14
Woman Welfare			
Unit-3	3.1 Meaning and concept of social status of woman. 3.2 Status of woman in ancient time. 3.3 Status of woman in middle edge. 3.4 Status of woman in British time 3.5 Meaning of women's movement and its trends.	12	6 + 14
Unit-4	4.1 Woman movement in India. 4.2 Meaning and concept of gender. 4.3 Bases of gender discrimination. 4.4 Legal provisions for women - Domestic Violence Act-2005, Hindu Marriage Act-1955, Special marriage Act-1954, Medical Termination of Pregnancy Act-1971, Dowry Prohibition Act-1961, Immoral Trafficking Act-1956 4.5 Problems of women and its causes.	12	6 + 14
Child Welfare			
Unit-5	5.1 Meaning and concept of child 5.2 Concept of child welfare 5.3 Rights of children - Right to survival, Right to get protection, Right to development, Right of participation. 5.4 Legal provisions for children - Child Labour (Control and Prohibition) Act-1986, The pre-natal diagnostic traffics (Regulation and prevention of misuses) act-1994 5.5 Indian constitution and children.	12	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**



Reference / Text-Books / Additional Reading:

♣ **Gujarati reference books:**

1. Lagna kutumb ane sagapan sambandho, Prof.A.G.Shah, J.K.Dave, Anada Prakashan, Ahmedabad
2. Lagna kutumb ane Rakt Sambandho, Dr.Anil Vaghela University Granth nirman board, Ahmedabad
3. Manavshastra, Dr.Harshida Dave, Uni.Granth nirman Board, Ahmedabad
4. Bharatiya samaj no parichay Prof.A.G.Shah, J.K.Dave, Anada Prakashan, Ahmedabad
5. Bharatiya samaj ane Bharat ma Samajik Sansthao, Prof.A.G.Shah, Prof.J.K.Dave, Anada book depot, Ahmedabad
6. Samajik Kalyan ane samajik kayadao, Prof.A.G.Shah, J.K.Dave, Anada Prakashan, Ahmedabad
7. Samajik kalyan ane samajik kanunikaran, Prof.A.G.Shah, J.K.Dave, Anada Prakashan, Ahmedabad
8. Strio ane Samaj, Prof.A.G.Shah, J.K.Dave, Anada Prakashan, Ahmedabad
9. Bharatiya Samaj ma strio no darrajo, Prof.A.G.Shah, J.K.Dave, Anada Prakashan, Ahmedabad
10. Samajik Samasyao, Dr.Harshida Dave, University Granth Nirman Board
11. Adhunik Bharat ma Samajik Parivartan, Prof.A.G.Shah, J.K.Dave, Anada Prakashan, Ahmedabad.
12. Mahila, Balako ane Kayado, B.M.Gandhi, Gopal M Pandya, S.B.D.Publication, 2008-09.
13. Kishor Nyay Dhara-2000 Ane Aparadhi pariviksha Dhara-1958,A.N.Kariya, C.Jamnadas Company,Ahmedabad.
14. Gujarati: The juvenile Justice, Prakash K Jani, Umesh A Trivedi, The New Gujarat Law House, Ahmedabad.
15. Bal Aparadh ane Bharatiya nyay paddhati, Dr.Kaushik Raval, Raval Publication, Ahmedabad.
16. Samajik Kalyan ane samajik Kayadao, Prof.A.G.Shah, J.K.Dave, Anada Prakashan, Ahmedabad.
17. Samajik SAMasyao, Prof.A.G.Shah, J.K.Dave, Anada Prakashan, Ahmedabad.
18. Manav Adhikaro, A.N.Kariya, C.Jamnadas Company, Ahmedabad.
19. Manav Adhikaro ane kayado, Dr. Kaushik C Raval, Sanket Law Book Seller, Ahmedabad.
20. Balako mate nyay no kayado, Prof.V.N. Pathan, New Popular Prakashan, Suraat.
21. Criminal Minor Acts, Jiten Chauhan, Adarsh Law House, Ahmedabad.

♣ **Hindi reference books:**

1. Samajkarya ke kshetra, Dr.Girish Kumar, Uttarpradesh Hindi Sansthan, Lucknow.
2. Bharatiya Samaj, Ram Ahuja, Ravat Publication.
3. Samajik samasyaae, Ram Ahuja, Ravat Publication.
4. Bharatiya Samajik Samasyaae, Dr.Ganesh PAndey, Radha Publication, New Delhi.

♣ **English reference books:**

1. Family and Intervention, Murli Desai, Tata Intitute of Social Sciences, Bombay.



Paper No. : 304: Schedule Tribe and Schedule Caste Welfare

Marks: **100 Marks** **Credits: 03**
Marks: Semester End Examination: 70 Marks
Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Schedule Tribe Welfare			
Unit-1	1.1 Meaning and concept of Tribal. 1.2 Characteristics of Tribal. 1.3 Problems of Tribal Community. 1.4 Solutions for the problems of Tribal community 1.5 Changes occurred in Tribal Community.	12	6 + 14
Unit-2	2.1 Causes responsible for making change in tribal community 2.2 Tribal Development and its approaches 2.3 Developmental schemes for tribal welfare 2.4 Constitutional provisions for Tribal 2.5 Legal provisions for Tribal - Panchayat Extension to Scheduled Area (PESA) act-1996, The Scheduled Tribes and other Traditional Forest Dwellers (Recognition of Forest Rights) Act-2006.	12	6 + 14
Schedule Caste Welfare			
Unit-3	3.1 Meaning and concept of Schedule caste. 3.2 Meaning and concept of Varna, Race, Caste and descent. 3.3 Changing form of caste system and position of Dalits. 3.4 Problems of Dalits. 3.5 Problems of Dalits with reference to Global view.	12	6 + 14
Unit-4	4.1 Constitutional provisions for schedule caste. 4.2 Legal provisions for schedule caste - Schedule Caste and Schedule Tribes (prevention of atrocities) act-1989. 4.3 The protection of civil Rights Act-1976. 4.4 The Employment of manual scavenger and construction dry latrines (prohibition) act-1993 4.5 Welfare Schemes for schedule caste.	12	6 + 14
Unit-5	5.1 Steps taken by Dalits for freedom- Conversion of religion, struggle, Hijarat. 5.2 Efforts done by social reformers and its results. 5.3 Efforts of Gandhiji and Baba Saheb Ambedkar, vision. 5.4 Movements by Dalits 5.5 Reservation policy for Schedule Caste and Development.	12	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**

Reference / Text-Books / Additional Reading:

A. Schedule Caste Welfare

♣ Gujarati reference books:

1. Bharatiya Samaj no PARichay, Prof. A.G.Shah, Prof.J.K.Dave, Anada Book depot, Ahmedabad.



2. Gnati ma Uchnich Kram, Atyacharo ane Dalito ni Hijarat, Dr.Anandi S Patel, Gujarat Vidhyapith, Ahmedabad.
3. Sambarada thi svaman nagar, Harshad Desai, Chandu Maheriya, Center for social studies, Surat.
4. Gujarat ma Dalit Asmita, Arjun Patel, Center For social studies, Surat.
5. Harijano ni samasya, Bhogilal Gandhi, Vishva manav sanskar shikshan Trust, Vadodara.
6. Samajik kalyan ane samajik kayadao, Prof.A.G.Shah, J.K.Dave, Anada Book Depot, Ahmedabad.
7. Samajik kalyan ane samajik kanunikaran, Prof.A.G.Shah, J.K.Dave, Anada Book Depot, Ahmedabad.
8. Adhogati nu mul varna vyavastha, Swami sachidanand, Gurjar sahitya bhavan, Ahmedabad.
9. Gujarat ma Dalito par Atyachar- Aek Dastavej ane tena lekha jokha, Martin Mackwan, Harshad Desai, Center for social studies, Surat.
10. Anusuchit Jati Kalyankari Yojanao, Gujarat Rajya Sarkar, Mahiti Commissioner Mahiti Khatu, Gujarat Rajya,, Ahmedabad.
11. Samajik Samasyao, Dr.Harshida Dave, University Granth Nirman Board, Ahmedabad
12. Gramin Gujarat ma Asprushyata, I.P.Desai, Center for Social Studies, Surat.
13. Uch Nich Kram ane Vibhajan: Gujarat ma Gnati Pratha nu Vihangavlokan I.P.Desai, Center for Social Studies, Surat.
14. Pachatpana no Mapdand, Ghanshyam Shah, Center for social Studies, Surat.
15. Adhunik Bharat ma Samajik Parivartan, Prof. A.G.Shah, Prof.J.K.Dave, Anada Book depot, Ahmedabad.
16. Vishvabhar ma chavai gayelo Dalito no Avaj, Martin Mackwan, Parivartan Trust, Vadodara.

♣ **Hindi reference books:**

1. Bharatiya Samaj, Ram Ahuja, Rawat Publication, New Delhi.
2. Samajkarya ke kshetra, Dr. Girishkumar, Uttarpradesh Hindi Sansthan, Lucknow.
3. Bharatiya Samasyaae, Ram Ahuja, Rawat Publication, New Delhi.
4. Bharatiya Samajik Samasyaae, Dr.Ganesh Pandey, Radha Publication, New Delhi.
5. Dalit Aur Kanun, Girish Agrawal, Kolin, Human Rights Law Network, New Delhi.

♣ **English reference books:**

1. Cast, Class and Power, Beteille Andre, Oxford Uni. Press, New Delhi
2. Dalits in Gujarat : An Overiaw, Disha, Ahmedabad

B. Schedule Tribe Welfare

♣ **Gujarati reference books:**

1. Anusuchit Janjatio na kalyan mateni Yojanao ni Margdarshika, Commissioner, Adijati Vikas, Gujarat State, Gandhinagar.
2. Adijati Yojanao ni Mahiti ange ni Yojanao ni margdarshika, Takedari Adhikari (Adijati Vikas Kacheri), Rajkot.
3. Bharatiya Bandharan, Kariya A N, and Soni B N C.Jamnadas Company, Ahmedabad.
4. Gujarat Adivasi vikas Darshan, 2010, Center for social studies, Surat.
5. Gram vikas ni kalyankari yojanao ni Ruprekha, Sardar patel Rajya Vahivati sanstha, Rajya Gram vikas sanstha, Ahmedabad.
6. Adivasi Vikas ane Van, Thakar Minakshi, University Granth Nirman Board, Gujarat State, Ahmedabad.
7. Dhebar commission Report, (Anusuchit vistar ane Anusuchit Janjatio na sandarbh ma) Adivasi sanshodhan ane Talim Kendra, Gujarat Vidhyapith, Ahmedabad.
8. Manavshastra, Dave Harshida, University Granth Nirman Board, Gujarat state, Ahmedabad
9. Desai Urmiben, Sanskrutik Manavshastra, Rachna prakashan, Ahmedabad.
10. Adivasi Utthan Padagham ane Padagha, Malkan J M, and Parikh C.D., Navbharat sahitya Mandir, Ahmedabad.
11. Adivasio na Prashno, Shah Vimal, Gujarat Vidhyapith, Ahmedabad.

♣ **Hindi reference books:**

1. Adivasi Bharat, Atal Yogesh Aur Dube S C, Rajkamal Prakashan Delhi.
2. Bharatiya Adivasi, Mishra Umashankar Aur Tiwari Prabhat Kumar, Uttarpradesh Hindi Sahitya Academy, Lucknow.
3. Samajik Manavshastra, Mukarji Ravindranath, Vivek Prakashan, New Delhi.
4. Samajkarya ke kshetra, Dr.Girishkumar, Uttarpradesh Hindi sansthan, Lucknow.
5. Adivasi vikas, Sharma Brahmdev, Hindi Granth Academy, Madhyapadesh.



♣ **English reference books:**

1. Beals R. L. and Hoijer Harr: An Introduction to Anthropology, The Macmillan Company, New York, Collier Macmillan Ltd., London, 1956, 444.
2. Behura N. K. and K. K. Mohanty : Readings in Social Anthropology, Dominant Publishers and Distributions, New Delhi, 2006, 20
3. Chaudhari Buddhadev (Editor) : Tribal Development in India, Inter India Publications, Delhi, 1992
4. Chaudhari Sarit K. and Chaudhari Suchetasen : Primitive Tribes in Contemporary India, Mittal Publications, New Delhi, 1998
5. Ghurye G. S. : The scheduled Tribes of India, Popular Book Depo, Bombay, 1963
6. Joshi Vidyut (Editor) : Tribal situation in India, Issues in Development (With Special Reference to western India), Rawat Publications, New Delhi, 1998
7. Mahapatra L. K. : Tribal Development in India, Myth & Reality, Vikas Publishing House Private Limited, New Delhi, 1994
8. Majumdar D. N. and Madam T. N.: An Introduction to Social Anthropology, Asia Publishing House, Bombay, 1957, 151.
9. Sharma B. D. : Tribal Development - Concept and Frame, Prachi Prakashan, New Delhi, 1978
10. Vidyarthi L. P. (Editor) : Tribal Development and its Administration, Concept Publishing Company, New Delhi, 1981
11. Vidyarthi L. P. and Rai B. K. : The Tribal culture of India, Concept Publishing Company, Delhi, 1977



Paper No. : 305: Criminology and Communication

Marks: 100 Marks Credits: 03
Marks: Semester End Examination: 70 Marks
Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Criminology			
Unit-1	1.1 Meaning and concept of crime-characteristics. 1.2 Meaning, concept and importance of criminology. 1.3 Problems of Crime. 1.4 Principles of crime 1.5 Causes of crime.	12	6 + 14
Unit-2	2.1 Meaning and concept of Juvenile delinquency. 2.2 Causes of Juvenile delinquency. 2.3 Types of Juvenile delinquency. 2.4 Juvenile justice act (care and protection of child) act-2000 2.5 Probation offenders' act-1958.	12	6 + 14
Unit-3	3.1 Meaning, concept/elements of punishment. 3.2 Objectives and principles of punishment. 3.3 Types of punishment 3.4 Meaning and concept of penology, Relation between criminology and penology 3.5 Structure and function of police system and Judiciary system.	12	6 + 14
Communication			
Unit-4	4.1 Meaning and concept of communication. 4.2 Types of communication. 4.3 Process of communication and skills required for effective Communication. 4.4 Principles of communication 4.5 Use of communication in the field of social work (Importance).	12	6 + 14
Unit-5	5.1 Modern Medias for communication. 5.2 Traditional Medias for communication. 5.3 Different ways to establish contact through communication. 5.4 Different difficulties that come during communication. 5.5 Use of skill, calligraphy, printing, colours and shape in different communication Medias.	12	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**



Reference / Text-Books / Additional Reading:

A. Criminology

♣ Gujarati reference books:

1. Aparadh Vignan, Dr.Bipinchandra Shukla, University Granth nirman Board, Gujarat State
2. Guno Ane samaj, Prof.A.G.Shah, J.K.Dave, Anada Prakashan, Ahmedabad
3. Bal Aparadh ane Bharatiya Nyay padhdhati, Dr.Kaushik Raval, Raval Publication, Ahmedabad

♣ Hindi reference books:

1. Aparadhshastra avam Dandshastra, Dr.Sanjiv Mahajan, Arjun Publication, New Delhi
2. Vivechanatmak Aparadhshastra, Ram Ahuja, Rawat Publication, New Delhi
3. Samajkarya ke kshetra, Dr.Girishkumar, Uttarpradesh Hindi sansthan, Lucknow

♣ English reference books:

1. Criminology, Ahuja R, Rawat Publications Jaipur and New Delhi.
2. Criminology Theory: Past to Present, Cullen, Rawat Publications, New Delhi.

B. Communication

♣ Gujarati reference books:

1. Samuh pratyayan nu samajshastra, Dr.Ramanik Bhatti, University Granth nirman Board, Ahmedabad
2. Madhym mimansa, Yasin Dalal, Parshva Publication, Ahmedabad
3. Sanchar Madhyamo, Dr.Nagin Modi, R R Sheth company, Ahmedabad
4. Jan sampark nu jagat, Yasin Dalal, Parshva publication, Ahmedabad
5. Jan Sampark Aek Parichay, Dr.Ramanik Bhatti, Parshva publication Ahmedabad
6. Safal communication, B.K.Dastur, Navbharat Sahitya Mandir, Ahmedabad
7. Madhyam saksharta, Hasmukh Baradi, University Granth nirman Board, Ahmedabad
8. T.V.,Radio Samuh madhyam, Hasmukh Baradi, University Granth nirman Board, Ahmedabad
9. Jan Sanchar prakriya, Part-1-2, Dr.Kumud Sharma
10. Media Lekhan Kala, Nishantsinh
11. Rashtriya sankat me media ki bhumika, V.S.Gupta
12. Gruh vignan vistran ane pratyayan, Mita Rajpura
13. Television ane shikshit yuvano, Prof.Dr.Pankaj K Patel

♣ Hindi reference books:

1. Jan Sanchar madhyam, Dr.Suresh Agraval, Naman Prakashan, New Delhi.

♣ English reference books:

1. Encyclopedia of Mass Media and Communication, Vol: 1 to 4, Arvind kumar, Anmol Publiction, New Delhi.
2. Mass Communication, Chatterjee R.K., National Book Trust, New Delhi.
3. Under standing development communication : Uma Joshi
4. Participatory communication for change : Yan Servaes
5. Growth & Development of mass communication in India : J.V.Vilani
6. Communication Management : Suthir Sharma



Paper No. : 306: Fieldwork

Marks:	100 Marks	Credits: 12
Marks: Semester End Examination:	70 Marks	
Continuous Internal Evaluation:	30 Marks	

Break up of Continuous Internal Evaluation:

Sr.no	Evaluator	Criteria for evaluation	Marks
1	Co-ordinator	Understanding, subject knowledge	10
2	Guide	Daily report, Annual report, Confidential evaluation, Regularity, behaviour, efficiency, Understanding etc.	20
Total			30

Total Marks: 30

Reference / Text-Books / Additional Reading:

♣ **Gujarati reference books:**

1. Sangathan Talim Aek Margdarshika, Suresh Prajapati, Oaesis a selfless International society, Vadodara.
2. Sahabhagi Gramin Chakasani, CEE, Ahmedabad.

♣ **English reference books:**

1. Note on Field Instructions, V.P.Bet, TAPASWEE, Avanti Nagar, Solapur, Maharashtra, 1989.
2. Fieldwork Supervision, Delhi School of Social Work, Delhi University, Delhi, 1957.
3. Fifty Years of Social Work Education in India, K.K.Jacob.
4. "A Critical Study of Fieldwork Training in Social Work Education in Shivaji University", B.T.Lawani, Kolhapur (Unpublished M. Phil Dissertation), 1989.
5. Sixty Years of Social Work Education, MASWE, Nagpur, 1995.
6. Fieldwork and Social Work, M.V. and S.N. Rao, Murthy, Waltair, Department, of Sociology and Social Work, 1970.
7. Continuity and Change in Indian Society, Bindeshwar Pathak, Concept Publishing Company, New Delhi, 1998.
8. Fieldwork Training in Social Work Education, K.G. and B.T. Lawani, Pathan, Bharati Vidyapeeth, Bijapur Road, Solapur, Maharashtra, 1990.
9. Fieldwork in Social Work Education R.R..Singh, (A Perspective for Human Services Profession), Concept Publication Co., New Delhi, 1985.
10. The Fieldworkers and the Field, M.N.Srinivas, Delhi, Oxford University Press, 1983.
11. Note on Fieldwork Training in Social Work, I.S.Subhedar, SWASS, 7, Namrata Appt. Kadamwadi Road, Maharashtra, 1988.



M.S.W.
SEMESTER – IV

Paper No. : 401: Human Resources Management

Marks: 100 Marks

Credits: 03

Marks: Semester End Examination: 70 Marks

Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Unit-1	1.1 Meaning, objectives and principles of Human Resources Management 1.2 Importance of Human Resources Management, Factors affecting it-Internal and External Role of Manager in Human Resources Management and skills required for that Human Resources Policies-Meaning, necessity, characteristics, different types of policies and its detail 1.3 Personnel Management: Comparative study among Human 1.4 Resources Management and Human Resources Development.	12	6 + 14
Unit-2	2.1 Human Resources planning-meaning, objectives, necessity, types and Process. 2.2 Recruitment-Meaning, objectives, methods, sources, process. 2.3 Selection-Meaning and process. 2.4 Placement-Meaning, objectives, process 2.5 Induction Training-meaning, objectives, Themes to be included in Induction training.	12	6 + 14
Unit-3	3.1 Meaning, objectives, Importance and types of Training. 3.2 Methods of training, process of training. 3.3 Comparative study between training and development. 3.4 Performance Appraisal-Meaning, objectives and importance. 3.5 Methods and process of performance appraisal, essentials for standard Performance appraisal system.	12	6 + 14
Unit-4	4.1 Meaning, causes, standards and types of promotion, difference between Promotion and demotion. 4.2 Meaning and causes of Transfer, Characteristics of ideal transfer. 4.3 Meaning and concept, different aspects of wages (minimum wage, fair wage, living wage), principles of wage and salary administration and Factors affecting to Wage and Salary Administration. 4.4 Components of wage, wage system 4.5 Factors that decide wage, Difference in wage-necessity and challenges.	12	6 + 14
Unit-5	5.1 Meaning and importance of industrial psychology. 5.2 Meaning, importance and process of counseling and characteristics of Counselor. 5.3 Factors that make stress (stressors) and types. 5.4 Group behavior and its management. 5.5 Corporate Social Responsibility- Meaning, importance, objectives and steps taken by organization to perform responsibility.	12	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks: 30 Marks**



Reference / Text-Books / Additional Reading:

♣ **Gujarati Reference books:**

1. Salah Manovigyan, C.B.Dave, Viral Prakashan, Ahmedabad.
2. Manav Sansadhan, N.B.Pancholi, C.Jamnadas Com.Ahmedabad.
3. Manav Sansadhan Sanchalan, D.R.Patel, Atul Prakashan, Ahmedabad.

♣ **English Reference books:**

1. Personal Management, Arun Monappa-Tata McGraw -Hill Pub. Co. Ltd. New Delhi.
2. Organization development behavioral Science interventions for Organization improvement wended L-French, Pearson Education Pvt. Ltd. Delhi.
3. Organizational behavior: Human behavior at work, John w News from tata McGraw- Hill Pub. Comp. Ltd. New Delhi.
4. Human relations and organizational behaviors: a global perspective, R.S.Dewived mac millan India Ltd. Delhi.
5. Organizational behaviors Stephen P. Robbins, person Educations Delhi.
6. Trainings For change: Sue Bishop & Activity to promote David Taylor, Viva Books Private Ltd., New Delhi.
7. Training Instruments in HRO & OD Udai Pureek,Tata MC Graw Hill Pub. Co.Ltd. New Delhi.
8. Human Resource Management-U.S.P.Rao Excel books,New Delhi.
9. The Counseling Process: A Multi theoretical integrative approach Elizabeth Reynolds Thomsan book's 6thed.2005.
10. Guidance and counseling, John. S. Koshy Dominant Pub.2005.
11. Managing Human Resources Luisr Gomez-Mejia Person Edu. AITBS Indian.
12. Counselling Psychology, Vasantha R.Parthi Indian Institute of Counselling 4thed 2005.
13. Personal Management, Arun Monappa Hill Pub.W.Ltd. Tata Mc Graw, New Delhi.
14. Human Resource Management and Industrial Relations, S.P.Shah, Mahajan Publishing House Ahmedabad.
15. Human Resource Development Ed by P.P.Arya, B.B.Tandon, Deep & Deep Pub. Pvt. Ltd. New Delhi.
16. Human Resource and Personnel Management text and cases K. Aseathappa tata McGraw-Hill Publishing Com. Ltd. New Delhi.
17. The HRD Missionary Role and functions of HRD Managers and HRD Departments T.V. Rav, Oxford & IBH Pub. Co. Pvt. Ltd. New Delhi.
18. Human Resource planning Dipak Kumar Bhattacharya, Exell Books, New Delhi.
19. Human Resource Management glary passer, Prentice-Hall of India Pvt. Ltd., New Delhi.
20. Strategic Human Resource management an Indian perspective, Anuradha sharma Aruchana Khandels, Response Books New Delhi.
21. Strategic Human Resource Management Tanuja Agarwala Oxford University Press New Delhi.
22. Counseling Psychology, Vasantha R. Indian Institute of Counseling, New Delhi, Reprint-2007.
23. Counseling and guidance, S. Narayan Rao, Tata McGraw Hill Pub. Co. Ltd. New Delhi.
24. Team Development & Leadership B.Rathan Reddy, Jaico Publishing House Mumbai.
25. Personnel Management and Industrial Relations, Rustom S.Pavar, Vikas Publishing House Pvt. Ltd. New Delhi.
26. Human Resources development and management, Biswanath Ghosh, Vikas publishing house Pvt. Ltd. New Delhi.
27. Organizational Behaviors, Jit s. Chandan, Vikas Publishing House Pvt. Ltd. New Delhi.
28. Approaches to Trainings and development, Dugan Larid Rawat Publications, Jaipur.
29. Industrial Psychology, G.Das.Kings Books, Delhi.
30. An Introduction to Counseling John McLeod, Rawat Publication, Jaipur.
31. Performance Measurement and Management, Edited by G.K.Suri, C.S.Venkat Raman, N.K.Gupta, Excel Books Pvt. Ltd. New Delhi.
32. Creativity for managers Alan Barker, Excel Books, New Delhi.
33. Approaches to Trainings and Development, Dugan Laird Rawat Publications, Jaipur.
34. Ethics and HRD: A New approach to leadings responsible organization Tim Hatches Rawat publications Jaipur.
35. Managing Chances, Organizational behavior and Human Resources development, Editors,Rakesh Hooja Girish K.Srivastava Rawat Publication Jaipur.
36. Human Resource Management C.B.Gupta, Sultan chand & Sons New Delhi.



Paper No. : 402: Industrial Relations, Labour Welfare and Labour Laws

Marks: **100 Marks** **Credits: 03**
 Marks: Semester End Examination: 70 Marks
 Continuous Internal Evaluation: 30 Marks

Unit	Detailed Syllabus	Teaching Hours	Marks/Weight
Unit-1	1.1 Meaning, concept and historical background of industrialization 1.2 Labour problems in India (Economic, social, health and safety related, problems of working place etc.) 1.3 Absenteeism and Attrition of labours- Absenteeism: Meaning, causes, effects and solutions, Attrition of labours-Meaning, responsible factors, effects and solutions to control it. 1.4 Meaning and historical background of Labour movement 1.5 Definition of Unorganized sector, fields, labour problems in unorganized sector and welfare schemes	12	6 + 14
Unit-2	2.1 Meaning, objectives and importance of Industrial Relations. 2.2 Challenges to Industrial Relations, Essentials for sound Industrial Relations. 2.3 Meaning, form, effects and causes of Industrial Disputes. 2.4 Strike, Lock out, Lay-Off. 2.5 Meaning, Characteristics, importance and evolution of Collective Bargaining.	12	6 + 14
Unit-3	3.1 Meaning, objectives and functions of Labour Union. 3.2 Different national level labour Unions-ITUC, INTUC, HMS, UTUC (Introductory). 3.3 Meaning, importance and theories of labour welfare. 3.4 Statutory and Non statutory as well as In-Plant and out-Plant welfare schemes 3.5 Necessity and objectives of Labour Laws.	12	6 + 14
Unit-4	4.1 Factory Act-1948. 4.2 Industrial Dispute Act-1947(Machinery for handling labour problems should be taken in detail). 4.3 Contract labour Act-1970. 4.4 Trade Union Act-1926 4.5 Apprenticeship Act-1961 and Maternity Benefit Act-1961.	12	6 + 14
Unit-5	5.1 Minimum wages Act-1948. 5.2 Workman compensation Act-1923. 5.3 Payment of wages Act-1936. 5.4 Equal Remuneration Act-1976. 5.5 Employees provident fund and Miscellaneous Act-1952 and Payment of Bonus Act- 1965.	12	6 + 14

Break up of Continuous Internal Evaluation:

1. Written Exam 20 Marks
 2. Assignment, Group Discussion, Role play, Presentation, Riview, Project etc 10 Marks
- Total Marks:** **30 Marks**



Reference / Text-Books / Additional Reading:

♣ **Gujarati reference books:**

1. Asangathit Vibhag ma Stri Kamdaro, Chandrikaben Raval, Parshva Prakashan, Ahmedabad
2. Audhauyogik karmachario ne Sparshata kayadao no parichay, Rajanikant Sheth, Uni.granth nirman board, Pramath avruti-1993
3. Audhauyogik Rojagar (Sthayi hukam dharo)-1946,P.S.Patel, Uni.granth nirman board, Pramath avruti-1999
4. Audhodik Samaj Shastra, Jayprakashan M trivedi, Uni.granth nirman board, Pramath avruti-2001
5. Labour Laws (Majur Kayada) Sampadak: Girish S Jarodiya Pratham Avruti 2005, S B D Publication,Ahmedabad
6. Majuro nu Arthshastra, B.G.Maniyar,Pratham Avruti 1998 Sanket Law book seller,Ahmedabad
7. Majur kayadao ni saral samajuti P.S.Patel,Sanket Law book seller,Ahmedabad, Tgriji Avruti-2005

♣ **Hindi reference books:**

1. Shramik Sahabhagita avam Audhogik Sambandh, DilipKumar, Rawat Publication,Delhi
2. Audhauyogik Samajshastra, DR,Ganesh Pandey, Aruna Pandey, Radhe Publication, Delhi
3. Audhauyogik Samajshastra, Sudhir Raja Ram
4. Bharat me samudayik saudabaji, Dr, Balver Pandey, Uttar Pradesh Hindi Sansthan, Lucknow
5. Shram Prabandh sambandho ki gatyatmakta, Dr, Balver Pandey, Uttar Pradesh Hindi Sansthan, Lucknow
6. Bharat me Shram Sanghvat, Dr, Balver Pandey, Uttar Pradesh Hindi Sansthan, Lucknow
7. Audhauyogik vivid aur unka suljav, Dr, Balver Pandey, Uttar Pradesh Hindi Sansthan, Lucknow

♣ **English reference books:**

1. Case Lawson Industrial Relations Issues and Implications, L. Mishra, Excel Books, Delhi.
2. Dynamics of Industrial Relations, C.B. Maroria, Himalaya Publications, Mumbai.
3. Labour Sector Reform in India, anjay Tivari, New Delhi.
4. Labour Welfare, rade Unionism and Industrial Relations, S.D. Punekar, Publishing House, Mumbai.
5. Labour Problems, Social Welfare and Security, D.R. Agrawal, King Books Delhi.
6. Industrial Sociology, Harsha Rastogi, King Books, Delhi.
7. Case Laws on industrial relations issues and implications, L.Mishra International management institute, Excel books, New Delhi, 1sted.2006.
8. Labor Laws, Taxman, Taxmann Allied, Service.P.Ltd, New Delhi, 2006.
9. Labor Problems & remedies, H.L.Kumar, Law Pub. Co.Pvt.Ltd. N.D. 4thed 2004.
10. Practical Guide to labor management H.L.Kumar, Universal Law Pub. Co. Pvt. Ltd. Delhi, 4thed. 2004.
11. Employer's guide to Labor laws S.R.Sumat Reprint -2006.
12. Labor laws every body should know, H.L. Kumar, Universal Law Pub.Co.Ltd.New Delhi 3rded.2006.
13. Industrial Relations, Arun Monappa, Tata McGraw-Hill New Delhi, 2nd Reprint 2006.



Paper No. : 403: Fieldwork

Marks:	100 Marks	Credits: 08
Marks: Semester End Examination:	70 Marks	
Continuous Internal Evaluation:	30 Marks	

Break up of Continuous Internal Evaluation:

Sr.no	Evaluator	Criteria for evaluation	Marks
1	Co-ordinator	Understanding, subject knowledge	10
2	Guide	Daily report, Annual report, Confidential evaluation, Regularity, behaviour, efficiency, Understanding etc.	20
Total			30

Total Marks: 30

Reference / Text-Books / Additional Reading:

♣ **Gujarati reference books:**

1. Sangathan Talim Aek Margdarshika, Suresh Prajapati, Oaesis a selfless International society, Vadodara.
2. Sahabhagi Gramin Chakasani, CEE, Ahmedabad.

♣ **English reference books:**

1. Note on Field Instructions, V.P.Bet, TAPASWEE, Avanti Nagar, Solapur, Maharashtra, 1989.
2. Fieldwork Supervision, Delhi School of Social Work, Delhi University, Delhi, 1957.
3. Fifty Years of Social Work Education in India, K.K.Jacob.
4. "A Critical Study of Fieldwork Training in Social Work Education in Shivaji University", B.T.Lawani, Kolhapur (Unpublished M. Phil Dissertation), 1989.
5. Sixty Years of Social Work Education, MASWE, Nagpur, 1995.
6. Fieldwork and Social Work, M.V. and S.N. Rao, Murthy, Waltair, Department of Sociology and Social Work, 1970.
7. Continuity and Change in Indian Society, Bindeshwar Pathak, Concept Publishing Company, New Delhi, 1998.
8. Fieldwork Training in Social Work Education, K.G. and B.T. Lawani, Pathan, Bharati Vidyapeeth, Bijapur Road, Solapur, Maharashtra, 1990.
9. Fieldwork in Social Work Education R.R.Singh, (A Perspective for Human Services Profession), Concept Publication Co., New Delhi, 1985.
10. The Fieldworkers and the Field, M.N.Srinivas, Delhi, Oxford University Press, 1983.
11. Note on Fieldwork Training in Social Work, I.S.Subhedar, SWASS, 7, Namrata Aappt. Kadamwadi Road, Maharashtra, 1988.



Paper No. : 404: Placemant

Marks:	100 Marks	Credits: 06
Marks: Semester End Examination:	70 Marks	
Continuous Internal Evaluation:	30 Marks	

Break up of Continuous Internal Evaluation:

Sr.no	Evaluator	Criteria for evaluation	Marks
1	Co-ordinator	Understanding, subject knowledge	10
2	Guide	Daily report, Annual report, Confidential evaluation, Regularity, behaviour, efficiency, Understanding etc.	20
Total			30

Total Marks: 30

Reference / Text-Books / Additional Reading:

♣ Gujarati reference books:

1. Sangathan Talim Aek Margdarshika, Suresh Prajapati, Oaesis a selfless International society, Vadodara.
2. Sahabhagi Gramin Chakasani, CEE, Ahmedabad.

♣ English reference books:

1. Note on Field Instructions, V.P.Bet, TAPASWEE, Avanti Nagar, Solapur, Maharashtra, 1989.
2. Fieldwork Supervision, Delhi School of Social Work, Delhi University, Delhi, 1957.
3. Fifty Years of Social Work Education in India, K.K.Jacob.
4. "A Critical Study of Fieldwork Training in Social Work Education in Shivaji University", B.T.Lawani, Kolhapur (Unpublished M. Phil Dissertation), 1989.
5. Sixty Years of Social Work Education, MASWE, Nagpur, 1995.
6. Fieldwork and Social Work, M.V. and S.N. Rao, Murthy, Waltair, Department of Sociology and Social Work, 1970.
7. Continuity and Change in Indian Society, Bindeshwar Pathak, Concept Publishing Company, New Delhi, 1998.
8. Fieldwork Training in Social Work Education, K.G. and B.T. Lawani, Pathan, Bharati Vidyapeeth, Bijapur Road, Solapur, Maharashtra, 1990.
9. Fieldwork in Social Work Education R.R.Singh (A Perspective for Human Services Profession), Concept Publication Co., New Delhi, 1985.
10. The Fieldworkers and the Field, M.N.Srinivas, Delhi, Oxford University Press, 1983.
11. Note on Fieldwork Training in Social Work, I.S.Subhedar, SWASS, 7, Namrata Appt. Kadamwadi Road, Maharashtra, 1988.



Paper No. : 405: Dissertation

Marks: **100 Marks** **Credits: 03**
Marks: Semester End Examination: 70 Marks
Continuous Internal Evaluation: 30 Marks

Break up of Continuous Internal Evaluation:

Sr.no.	Evaluator	Criteria for evaluation	Marks
1	Coordinator	Subject preparation, Presentation, Quality of Research, Regularity	10
2	Guide		20
Total			30

Total Marks: 30

Paper No. : 406: Educational Tour

Marks: **50 Marks** **Credits: 02**
Marks: Semester End Examination: 35 Marks
Continuous Internal Evaluation: 15 Marks

Break up of Continuous Internal Evaluation:

Sr.no	Evaluator	Criteria for evaluation	Marks
1	Coordinator	Work, Responsibility, Regularity, Understanding, Behavior, Report	5
2	Guide		10
Total			15

Total Marks: 15