



APPLICATION FOR RE-ASSESSMENT OF ANSWER- BOOK(S)

Note:

1. Candidates should read the rules regarding re-assessment of answer book(s) before filling this application form.
2. Incomplete application/s received after the due date or not accompanied with the prescribed amount of deposit shall not be entertained.
3. **Fill up the form in CAPITAL LETTER only.**

To,
The Registrar,
 Bhavnagar University,
 Bhavnagar.

Dear Sir,

I hereby apply for re-assessment of my answer - book(s) in the following subject(s) paper as I am not satisfied with the marks obtained by me in the said subjects(s) paper(s). The necessary particulars are given below.

Surname	Name	Father's Name
Full name of the applicant : _____		

1. Name of Exam : - _____ Month - Year : _____

2. Seat Number : - _____

3. Name of College / Dept. : - _____

Address of applicant : - _____

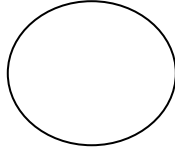
Mobile No [must be] _____

Name/s of the subject/s or papers which re-assessment is required. (only theory paper)

Sr. No.	Name of Subject	Paper No.	Marks Obtained	Total Marks
1				
2				
3				
4				

STUDENT COPY [To Be Filled Up By Student]

Re-assessment Application
 Received Stamp



Seat Number : _____ Mark-sheet No : _____

Name of Exam : _____ Month/Year : _____

MEMO [To Be Filled Up By Student]

A/c Code No : **7013** [Re-assessment Fees]

In Favor of Student Name : _____

Total Amount : : _____

Verifying through Exam section

No. of Paper : __ X 250= _____

Signature of concern Autho.

1. The deposit of Rs : _____ for _____ papers @ Rs. 250/- per paper is remitted.
2. If deposit by Demand draft no : _____ Date : _____ & Bank _____
(250/- per paper in favour "Registrar, Bhavnagar University")
3. I also declare that I have read the rules regarding re-assessment of answer books and that the same are binding to me.

Date: _____

(Signature of the applicant)

Forwarded with compliment to the Registrar, Bhavnagar University.
The particular Furnished by the applicant are perfect as per College /Department record.

(Signature & Stamp)
Head of College / Department

Important Instructions (Applicant must read these instructions carefully before filling up the form)

1. The Student is supposed to submit the original marks-sheet at the time submitted of payment of fees for re-assessment. In case the student has not received the original mark-sheet, he shall apply through principal's / Head of department's authentication and in this case the student would be issued his original mark-sheet only after the result of re-assessment.
2. The duly filled in re-assessment application form should be within 10 days from date of declaration of result.
3. At U.G. level (Excluding final year degree exam) & diploma student can be allowed for re-assessment in only two papers or 50% of the total papers (Whichever is less).
4. At the final Exam degree level and at P. G. level Student can be allowed for re-assessment in 50% of all papers of the exam concerned.
5. Re-assessment fees are accepted between 11-00 a.m. to 02-00 p.m. and 02.30 to 03.30 p.m. on the working days and on Saturday 11-00 am. to 12-00 noon (except second & fourth Saturday).
6. The student must input Mobile Number in the form.
7. The result of re-assessment will be declared within six weeks form the date fixed for the receipt of application for re-assessment.
8. The Re-assessment result is informed through SMS on your mobile and after three days you may collecting re-assessment result from your College / Department.

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Instruction :-

1. Save this mobile number (94 28 40 89 89) in your mobile as s Re-ass Result.
2. In SMS, We write down your seat number and against of subject either "**C**" or "**NC**". "**C**" It main your result has been changed and collect the mark sheet from your College / Department. and "**NC**" It main your result has been no changed and collect the original mark sheet form your college / Department.
3. The result of re-assessment will be declared within six weeks form the date fixed for the receipt of application for re-assessment.